



कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



मुख्यालय
Headquarters
पंचदीप भवन सी०आई०जी रोड, नई दिल्ली-110002
PANCHDEEP BHAWAN, C.I.G. MARG, NEW DELHI-110 002
Phone: 011-23604700 Email: dir-gen@esic.nic.in
Website: www.esic.nic.in / www.esic.in

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11013/1/2025-REV-II

Date: 27.11.2025

To,
AC/Regional Director/JD (I/C)/DD (I/C)
ESIC, Regional Offices/Sub Regional Offices

Subject: Review of Revenue and Recovery action

While reviewing the Revenue performance of field offices for the period of September, 2025, it has been observed that majority of regions have not achieved proportionate income target. It is a serious concern and has been viewed seriously. Therefore all the field units are advised to take following action on priority basis-

1. Number of files reviewed should be increased.
2. Large no. of C-18 Actual/ C-19/ C-19 I/ D-19/ 45-A/85B etc. are lying pending with the each region, so same may be processed on time.
3. Files of big employers should be reviewed and defaulter action should be initiated if they are not complying.
4. Pending revenue action of big employers should be completed.
5. Backend data indicating the amount involved in AOD action, Interest, Damages, etc., for each region has already been shared to each Ro/SRO vide email dated 20.11.2025, so all pending actions as per above data should be completed. However, they may also get backend data periodically to identify potential units involving large amount therein.
6. In cases where actions have already been taken offline but are still showing as pending in the system also, please verify and close those cases on the system. This will help streamline the work process and reduce the task list, allowing more efficient tracking and action on outstanding cases.
7. EPFO master data with their ECR may be obtained from EPFO and then analyzed to identify units with 10 or more person in ECR but not found covered in ESIC. Necessary action be initiated to brought such units under the ambit of ESI Act, specially during the period of SPREE as per the instructions issued in this regard.

All RDs/JDs(I/c) are requested to take above actions on priority and ensure that the Revenue Income Target and Recovery Target should be achieved on time. This is for strict compliance.

This issues with the approval of the Director General .

Yours faithfully,

(Mahender Singh)
Asstt. Director (Revenue)