



कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



मुख्यालय
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F. No. A-22/13/1/AGT/SSO/2023-E.I

Dated:12-11-2025

C I R C U L A R

Subject: Annual General Transfer for the 'Transfer Year- 2025' in the cadre of Social Security Officer/Manager Grade - II/ Superintendents- cancellation thereof.

Attention of all Social Security Officers/Managers Grade - II/ Superintendents is invited towards Circular issued under reference of even number dated 17.01.2025 whereby inter alia option(s) for choice station(s) were sought through online HRMS module from officers in the cadre of Social Security Officer/Manager Grade -II/ Superintendents for Annual General Transfer for the 'Transfer Year-2025'.

(2) It is informed that present year is coming to end and any transfer at this stage may cause inconvenience to the Officers concerned.

(3) In view of above and observing the administrative exigencies, the Competent Authority has decided that online transfer applications submitted for the 'Transfer Year-2025' are not to be acted upon.

(4) All the Social Security Officers/Managers Grade -II/ Superintendents have to submit their option(s) for choice of station(s) for the Annual General Transfer - 2026, as sought vide Circular issued under reference No. A-22/13/AGT/SSO/1/2025-E.I dated 07.11.2025.

(5) All the Head of Offices/ Controlling Officers are advised to bring this Circular to the notice of all the concerned.

This issues with the approval of Competent Authority.

Digitally signed by
Ashish Sinha
Date: 12-11-2025
Deputy Director (EI)

To,

1. All Social Security Officers.
2. PPS/PS to DG/FC/CVO, Headquarters, ESIC, New Delhi
3. PPS/PS to all Divisional Heads, Headquarters, New Delhi
4. PPS/PS to Insurance Commissioner (ICT)/Deputy Medical Commissioner
5. Insurance Commissioner (NTA), Dwarka, New Delhi/Zonal Insurance

Commissioners/Zonal Medical Commissioners/Zonal Training Institutes.

6. All Additional Commissioners & Regional Directors/ Regional Directors/ Directorate (M) Noida/ Directorate (M) Delhi.

7. Joint Director I/c/Joint Director, Establishment Branch - V, Headquarters, New Delhi/Joint Director (OL), Headquarters.

8. Joint Director (ICT), Hqrs, for necessary action, with request to archive the online transfer applications received for the 'Transfer Year- 2025'.

9. All Medical Superintendents of ESIC Hospitals

10. All Deans of Medical Colleges/ PGIMSR/ Dental Colleges/ Principal, Nursing Colleges.

11. Concerned Deputy Director/ Assistant Director, Zonal Vigilance/ Concerned Finance & Accounts Divisions.

12. Website Content Manager for uploading this Circular on the website of ESIC for information of all concerned.

13. Hindi Branch/ Librarian/ guard file/ spare copies.